

## North Caldwell Public Schools North Caldwell, NJ



# **Board of Education**

Public Meeting August 15, 2017



Robert Projansky
Valerie Buccino
Jann Skelton
Mindy Opper
Mary Mokris
Michael Halik
Linda Freda, Ed.D.

#### NORTH CALDWELL BOARD OF EDUCATION

## NOTICE OF PUBLIC SESSION GRANDVIEW SCHOOL CAFETERIA August 15, 2017 7:30 P.M.

#### **AGENDA**

1.	<b>CALL</b>	TO	ORD	FR
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- 2. PLEDGE OF ALLEGIANCE
- 3. COMPLIANCE STATEMENT

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)

- 4. ROLL CALL
- 5. BOARD PRESIDENT'S REPORT
- 6. SUPERINTENDENT'S REPORT
- 7. PUBLIC RECOGNITION
- 8. ACTION ITEMS
  - General Resolutions
  - G1. Approve Bylaws 0000.02, Introduction, at first reading
  - G2. Approve Regulation 2431.4, Prevention and Treatment of Sports-Related Concussions and Head Injuries, at first reading
  - G3. Approve Policy 2464, Gifted and Talented Students, at first reading
  - G4. Approve Policy 2622, Student Assessment, at first reading
  - G5. Approve Policy 3160, Physical Examination, at first reading
  - G6. Approve Regulation 3160, Physical Examination, at first reading
  - G7. Approve Policy 4160, Physical Examination, at first reading
  - G8. Approve Regulation 4160, Physical Examination, at first reading
  - G9. Approve Policy 5111, Eligibility of Resident/Non-Resident Students, at first reading
  - G10. Approve Policy 8350, Records Retention, at first reading
  - G11. Approve letter agreement with Metropolitan Speech and Language Center
  - G12. Approve facilities use form submitted by the NCPE
  - G13. Approve disposal of broken or obsolete technology equipment
  - G14. Approve superintendent 2017-2018 merit goals
  - G15. Approve business administrator 2017-2018 merit goals
  - G16. Approve facilities use form submitted by the Boy Scouts/Cub Scouts
  - G17. Approve bus routes for the 2017-2018 school year.
  - Business Resolutions
  - B1. Approve Public Minutes of July 11, 2017
  - B2. Approve July 14, 2017 Payroll
  - **B3.** Approve June 30, 2017 Hand Check Register
  - B4. Approve June 30, 2017 Hand Check Register

- B5. Approve July 13, 2017 Hand Check Register
- B6. Approve Agreement with Tiny Treasures Extended School Day
- B7. Approve May 2017 Secretary Treasurer Report
- B8. Approve May 2017 Board Secretary Report
- B9. Approve June 2017 Secretary Treasurer Report
- B10. Approve June 2017 Board Secretary Report
- B11. Approve July 31, 2017 Payroll
- B12. Approve July 24, 2017 Hand Check Register
- B13. Approve July 24, 2017 Hand Check Register
- B14. Approve July 25, 2017 Hand Check Register
- B15. Approve listed transfers for May 2017
- B16. Approve appropriating State Aid
- B17. Approve listed transfers for June 2017
- B18. Approve agreement with United Business Systems
- B19. Approve August 15, 2017 Bills and Claims
- B20. Approve transferring monies from Capital Reserve Fund to Fund 30
- B21. Approve proposed Change Order #GC-1
- Personnel Resolutions
- P1. Approve Professional Development Workshops/Conferences
- P2. Approve listed occupational therapist
- P3. Approve listed maternity leave replacement teacher
- P4. Approve acceptance of employee resignation
- P5. Approve substitute teacher
- P6. Approve movement on guide for listed employee
- P7. Approve second grade teacher
- P8. Approve grade level changes as listed
- 9. OLD BUSINESS
- 10. NEW BUSINESS
- 11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

The next scheduled public meeting of the Board will be held on September 19, 2017 Grandview School Cafeteria.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



## **GENERAL RESOLUTIONS**

G1.	RESOLVED	that the Board of Education approach at first reading.	ove Bylaws 0000.02, Introduction,
		Moved:	Seconded:
		Yes:	No:
G2.	RESOLVED		ove Regulation 2431.4, Prevention d Concussions and Head Injuries,
		Moved:	Seconded:
		Yes:	No:
G3.	RESOLVED	that the Board of Education a Talented Students, at first reading	pprove <b>Policy 2464, Gifted and</b> ag.
		Moved:	Seconded:
		Yes:	No:
G4.	RESOLVED	that the Board of Education <b>Assessment</b> , at first reading.	approve Policy 2622, Student
		Moved:	Seconded:
		Yes:	No:
G5.	RESOLVED	that the Board of Education <b>Examination</b> , at first reading.	approve Policy 3160, Physical
		Moved:	Seconded:
		Yes:	No:
G6.	RESOLVED	that the Board of Education ap <b>Examination</b> , at first reading.	pprove Regulation 3160, Physical
		Moved:	Seconded:

		Yes:	No:
G7.	RESOLVED	that the Board of Education <b>Examination</b> , at first reading.	approve Policy 4160, Physical
		Moved:	Seconded:
		Yes:	No:
G8.	RESOLVED	that the Board of Education ap <b>Examination</b> , at first reading.	prove <b>Regulation 4160, Physical</b>
		Moved:	Seconded:
		Yes:	No:
G9.	RESOLVED	that the Board of Education ap Resident/Non-Resident Student	prove <b>Policy 5111, Eligibility of</b> s, at first reading.
		Moved:	Seconded:
		Yes:	No:
G10.	RESOLVED	that the Board of Education <b>Retention</b> , at first reading.	approve Policy 8350, Records
		Moved:	Seconded:
		Yes:	No:
G11.	RESOLVED	Language Center to provide two	pprove <b>Metropolitan Speech and</b> (2) 45 minute therapy sessions per 60.00 per session effective July 24th,
		Moved:	Seconded:
		Yes:	No:
G12.	RESOLVED	that the Board of Education submitted by the NCPE for the P	approve the facilities use form re-K Saturday program.
		Moved:	Seconded:

		Yes:	No:
G13.	RESOLVED	that the Board of Education appr technology equipment as listed (s	rove disposal of broken or obsolete see attached).
		Moved:	Seconded:
		Yes:	No:
G14.	RESOLVED	that the Board of Education accept merit goals as approved by the co	
		Moved:	Seconded:
		Yes:	No:
G15.	RESOLVED	that the Board of Education acception goals as approved by the county	ot Michael Halik's 2017-2018 merit superintendent. (attached)
		Moved:	Seconded:
		Yes:	No:
G16.	RESOLVED	that the Board of Education submitted by the Boy Scouts/Cul	approve the facilities use form b Scouts.
		Moved:	Seconded:
		Yes:	No:
G17.	RESOLVED	that the Board of Education appr 2017-2018 school year.	rove the attached bus routes for the
		Moved:	Seconded:
		Yes:	No:

## **BUSINESS RESOLUTIONS**

B1.	RESOLVED	that the Board of Education approve the <b>Public and Confidential Minutes of July 11, 2017.</b>	
		Moved:	Seconded:
		Yes:	No:
B2.	RESOLVED	that the Board of Education app the amount of \$66,801.27.	prove the <b>July 14, 2017, payroll</b> in
		Moved:	Seconded:
		Yes:	No:
В3.	RESOLVED	that the Board of Education ap Check Register in the amount of	pprove the <b>June 30, 2017, Hand</b> \$581.56.
		Moved:	Seconded:
		Yes:	No:
B4.	RESOLVED	that the Board of Education ag Check Register in the amount of	pprove the <b>June 30, 2017, Hand</b> \$229.50.
		Moved:	Seconded:
		Yes:	No:
B5.	RESOLVED	that the Board of Education appr Register in the amount of \$108.63	ove the <b>July 13, 2017, Hand Check</b> 3.
		Moved:	Seconded:
		Yes:	No:
B6.	RESOLVED	that the Board of Education as Treasures Extended School Day f	pprove the agreement with Tiny for the 2017-2018 school year.
		Moved:	Seconded:

		Yes:	No:		
B7.	RESOLVED	that the Board of Education approve the attached Board Secretary's and Treasurer's <b>Monthly Financial Reports</b> for May 2017.			
		Moved:	Seconded:		
		Yes:	No:		
B8.	WHEREAS	certify that as of May 2017, no encumbrances and expenditures	I(c) 3, the Board Secretary does budgetary line item account has which in total exceed the amount d of education pursuant to N.J.S.A. re be it		
	RESOLVED	that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.			
		Moved:	Seconded:		
		Yes:	No:		
B9.	RESOLVED	that the Board of Education apprand Treasurer's <b>Monthly Finance</b>	ove the attached Board Secretary's ial Reports for June 2017.		
		Moved:	Seconded:		
		Yes:	No:		
B10.	WHEREAS	certify that as of June 2017, no encumbrances and expenditures	1(c) 3, the Board Secretary does budgetary line item account has which in total exceed the amount d of education pursuant to N.J.S.A. the be it		

**RESOLVED** that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of June 2017, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major

Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

		Moved:	Seconded:
		Yes:	No:
B11.	RESOLVED	that the Board of Education app the amount of \$91,065.13.	rove the <b>July 31, 2017, payroll</b> in
		Moved:	Seconded:
		Yes:	No:
B12.	RESOLVED	that the Board of Education appro Register in the amount of \$11,840	ove the <b>July 24, 2017, Hand Check</b> 0.38.
		Moved:	Seconded:
		Yes:	No:
B13.	RESOLVED	that the Board of Education appre Register in the amount of \$28.92.	ove the <b>July 24, 2017, Hand Check</b>
		Moved:	Seconded:
		Yes:	No:
B14.	RESOLVED	that the Board of Education appreciates in the amount of \$25.00.	ove the <b>July 25, 2017, Hand Check</b>
		Moved:	Seconded:
		Yes:	No:
B15.	RESOLVED	that the Board of Education approach May 2017.	ove the below listed transfers for

		North	Caldwell Boar	d of Education		
				11		
			LINE ITEM TR	ANSFERS		
:e:	May 31, 2017					
	To account #	Account Name	Amount	From account #	Account Name	Amount
	11-000-213-610-01-00	HEALTH SUP. GOULD	500.00	11-000-230-339-00-00	OTHER PROF SERV	(4,300.00
	11-000-230-530-03-01	POSTAGE	800.00	11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	(3,400.00
	11-000-230-590-03-02	ADVERTISING	3,500.00	11-000-261-610-03-02	BLDG REPAIR/MAINT GLD	(4,000.00
	11-000-261-420-03-01	CONT SVS BLDG REPAIR DIS	15,000.00	11-000-261-610-03-03	BLDG REPAIR/MAINT GDV	(5,400.00
	11-000-262-110-01-00	LUNCHROOM AIDES: GOULD	125.00	11-000-262-110-02-01	CUSTODIAN SALARIES: GDV	(4,000.00
	11-000-262-110-02-00	LUNCHROOM AIDES: GDVIEW	3,100.00	11-000-262-610-03-01	CUSTODIAL SUPPLIES GLD	(4,000.00
	11-000-262-490-01-00	WATER CHARGE: GOULD/MTN	1,035.00	11-000-262-610-03-02	CUSTODIAL SUPPLIES GDV	(4,000.00
	11-000-262-621-01-01	ENERGY-NATURAL GAS-GLD	2,000.00	11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(10,000.00
	11-000-266-800-00-00	SCHOOL SECURITY OTH OBJE	50,400.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(9,260.00
	11-000-270-390-00-00	TRANSPORTATION CO-OP FEE	8,000.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(5,600.0
	11-000-270-512-00-00	FLD TRIP BETWEEN SCHOOLS	2,000.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(15,000.0
	11-000-291-241-03-00	PERS/ESSEX CTY PENSION	750.00	11-000-266-107-00-00	SECURITY MONITOR SAL	(7,000.0
	11-130-100-101-01-04	CAMP DIRECTOR STIPEND	3,300.00	11-000-270-511-03-00	TRANSPORTATION: REGULAR	(2,000.0
	11-190-100-530-01-00	COMM GOULD INTERNET	450.00	11-000-270-515-03-00	TRANSPORTATION: SPECIAL	(8,000.0
	11-190-100-530-02-00	COMM GDV T-1 LINE	2,200.00	11-000-291-270-03-01	HEALTH BENEFITS	(94,435.0
	11-190-100-610-01-04	SUPPLIES: NON CONS GLD	45,000.00	11-130-100-101-01-05	CAMP LEADERS STIPENDS	(3,300.00
	11-190-100-610-01-09	TECH SUPPLIES: GOULD	100.00	11-190-100-610-01-02	TESTING GOULD	(6,000.0
	11-190-100-610-02-04	SUPP: NON-CONSUMABLES GV	30,000.00	11-190-100-610-02-02	TESTING: GRANDVIEW	(6,000.0
	11-190-100-610-02-09	TECH: SUPPLIES GRANDVIEW	42,000.00	11-190-100-640-01-00	TEXTBOOKS: GOULD	(4,500.0
	12-000-260-730-03-00	NON-INSTR EQUIPMENT	3,936.00	11-190-100-640-01-00	TEXTBOOKS: GOULD	(500.00
	12-120-100-730-01-09	INSTR EQUIP GOULD GR 4-5	3,999.00	11-190-100-640-02-00	TEXTBOOKS: GRANDVIEW	(11,000.00
	30-000-414-334-01-03	GOULD SECURITY PROJ ARCH	733.00	11-190-100-890-00-00	MISC EXPENDITURES	(6,500.00
				30-000-414-334-02-04	GRANDVIEW SECURITY ARCH	(733.00
		Total Transfers	218,928.00		Total Transfers	(218,928.0
						0.00

Moved:

Seconded:

Yes:

No:

B16. RESOLVED that the North Caldwell Board of Education, in the County of Essex, approve appropriating the additional State Aid, released on July 14, 2017, in the amount of \$38,786, to the 2017/2018 school district budget. This additional Special Education Categorical Aide will be utilized for OT/PT Purchased Services at Grandview Elementary School.

To account #	Account Name	Amount		
10-3132-000	Special Education Categorical Aide	\$	38,786.00	
11-000-217-320-060-00	OT/PT Purchased Professional Services GV	\$	38,786.00	

		Moved:	Seconded:			
		Yes:		No:		
B17	. RESOLVED	that the Board of June 2017.	f Educati	on approve the	below listed transf	fers for
		North	Caldwell Boa	rd of Education		
			LINE ITEM TR	ANSFERS		
Date:	June 30, 2017					
	To account #	Account Name	Amount	From account #	Account Name	Amount
	11 000 333 640 04 00	LUDA ADVIDA DA DE LO COMO DE LO C	1.105.00			
	11-000-222-610-01-00	LIBRARY BOOKS: GOULD	1,185.00	11-000-222-177-00-00	ED MEDIA COORDINATOR	(1,670.00)
	11-000-222-610-01-01 30-000-416-334-01-01	GOULD MUSIC ROOM ARCH	485.00 7,500.00	30-000-416-450-01-01	GOULD MUSIC ROOM RENO	(7,500.00)
	30 000 120 337 01 01	GOOLD WOSIC ROOM ARCH	7,500.00			
		Total Transfers	9,170.00		Total Transfers	(9,170.00)
						0.00
		Moved:		Second	ed:	
		Yes:		No:		
B18.	. RESOLVED	that the Board United Business school year.	of Educ Systems	cation approve s for Gold Prin	attached agreem ter Care for the 2	ent with !017-2018
		Moved:		Second	ed:	
		Yes:		No:		
B19.	RESOLVED	that the Board of Claims in the an			August 15, 2017,	Bills and
		Moved:		Second	ed:	
		Yes:		No:		
B20.	RESOLVED	that the Board of the Capital Reso	of Educat erve Fun	tion approve tra nd to Fund 30	ansferring \$11,464 (Capital Projects)	:.34 from to fund

Change Order GC-01 for the Gould Music Room Project. Any

remaining funds will be returned to Capital Reserve at the completion of the project.

Moved:

Seconded:

Yes:

No:

- **B21. RESOLVED** that the North Caldwell Board of Education approves the following resolution:
  - WHEREAS, Accurate Construction was awarded the bid for the Music Room Renovations at Gould school; and
  - **WHEREAS**, Accurate Construction has submitted the following change order proposal which has been approved by the architect:

Change Order Proposal - CO #GC-1

\*To furnish and Install a new flooring design \$5,421.57

\*Remove plaster ceiling, additional framing, GWB and exterior waterproofing along the exterior wall, additional furring at ceiling \$19,742.24

\*Additional work required for shoring of opening for new SGI door \$6,300.53

Total Amount: \$31,464.34 of which \$20,000.00 will be deducted from allowance #1 (\$20,000.00), and the remaining \$11,464.34 will be added to the contract.

The Total Contract value will be changed. Total Contract sum: \$426,164.34

**AND WHEREAS**, DiCara Rubino Architects has verified that these changes are necessary based upon the need to rectify unforeseen conditions uncovered during construction pursuant to N.J.A.C. 6A:26-4.9;

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

Moved:

Seconded:

Yes:

No:

## PERSONNEL RESOLUTIONS

**P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Agnellino, F.	Attached	Conquer Math	\$195.00	
Alicandri, P.	Attached	Conquer Math	\$580.00	
Castiglia, A.	Attached	Conquer Math	\$435.00	
Castiglia, A.	10/13	IDA Conference	\$230.00	
Christiano, C.	Attached	Conquer Math	\$145.00	
Clutterbuck, S.	10/13	IDA Conference	\$230.00	
Corigliano, A.	Attached	Conquer Math	\$870.00	
Della Valle, G.	Attached	Conquer Math	\$500.00	
Doyen, G.	Attached	Conquer Math	\$195.00	
Edwards, J	Attached	Conquer Math	\$485.00	
Fede, C.	Attached	Conquer Math	\$125.00	
Garthwaite, J.	Attached	Conquer Math	\$250.00	
Gray, C.	Attached	Conquer Math	\$500.00	
Jones, Kari-Lynn	Attached	Conquer Math	\$580.00	
Keenan, M.	Attached	Conquer Math	\$145.00	
Laurenzano, D.	Attached	Conquer Math	\$190.00	
Laurenzano, D.	Attached	IDA Conference	\$230.00	
Linden, L	Attached	Mathematical Mindsets	\$99.00	
Lisa, Z.	Attached	Conquer Math	\$145.00	
Monticciolo, M.	Attached	Conquer Math	\$290.00	
Newman, T.	Attached	Conquer Math	\$145.00	
Nikow, L.	Attached	Conquer Math	\$435.00	
Pierro, J.	Attached	Conquer Math	\$145.00	
Raimondi, M.	Attached	Conquer Math	\$195.00	
Root, S.	Attached	Conquer Math	\$1,740.00	
Root, S.	10/13	IDA Conference	\$230.00	
Schechter, C.	Attached	Conquer Math	\$145.00	
Shay, K.	Attached	Conquer Math	\$580.00	
Smith, M.	Attached	Conquer Math	\$290.00	
Smith, M.	10/13	IDA Conference	\$230.00	
Toth, M.	Attached	Conquer Math	\$290.00	
Troiano, J.	Attached	Conquer Math	\$435.00	
Veneziano, J.	Attached	Conquer Math	\$250.00	
Wozniak, S.	Attached	Conquer Math	\$1,015.00	

			MA15/Step 9 \$62,272	MA30/Step 9 \$63,919
		<u>Teacher</u>	From	<u>To</u>
P6.	RESOLVED	that the Board of Education for the following staff mem pursuant to the terms of the	bers effective Septer	mber 1, 2017,
		Yes:	No:	
		Moved:	Seconded:	
P5.	RESOLVED	that the Board of Education teacher for the 2017-2018 sc		ncy as a substitute
		Yes:	No:	
		Moved:	Seconded:	
P4.	RESOLVED	that the Board of Education  Melissa Kline effective Jul	0 ,	he resignation of
		Yes:	No:	
		Moved:	Seconded:	
P3.	RESOLVED	that the Board of Education Education Teacher (matern salary of \$51, 390.00 effective	ity leave replacemer	nt) (MA Step 1) at a
		Yes:	No:	
		Moved:	Seconded:	
P2.	RESOLVED	that the Board of Education licensed occupational thera of occupational therapy at a September 1, 2017 to June 3	pist, for up to eight ( a rate of \$85.00 per h	(8) hours per week
		Yes:	No:	
		Moved:	Seconded:	

		Moved:		Seconded:	
		Yes:		No:	
P7.	RESOLVED	that the Board of Education approve <b>Leigh Kessler</b> as a Second Grade Teacher (BA Step 6) at a salary of \$49,797.00 effective September 1, 2017 to June 30, 2018.			
		Moved:		Seconded:	
		Yes:		No:	
P8.	RESOLVED	that the Board of Education approve the following grade level			
		changes: From			То
		Shannon Clutterbuck Christine Gray Eileen Little Monica Stomski	2 <sup>nd</sup> Gr 4 <sup>th</sup> Gr ATP-0 ATP	ade LA	ATP-GV Special Ed-GV ATP-Gould 6 <sup>th</sup> Grade LA
		Moved:		Seconded:	
		Yes:		No:	